

A-11 EVALUATION OF THE SUPERINTENDENT

During the first two weeks of December and June of each year, the Board of School Trustees of the Plainfield Community School Corporation will schedule and devote an Executive Session to the evaluation of the superintendent's performance (with the superintendent present). The policy containing the superintendent of school's job description (C-3) will be used along with the goals established annually by the Board and the Superintendent's Evaluation Rubric.

At the December evaluation session, a discussion of the superintendent's evaluation of the performance of the assistant superintendent and the administrative assistants) will be held. Also during the December session, the superintendent's evaluation of the performance of building principals will be discussed.

During the last year of the superintendent's contract, the Board will determine whether a successor contract will be offered and so inform the superintendent at the December Executive Session. If the Board decides not to renew the superintendent's contract, action will be taken in public session prior to December 31, and a written notification given to the superintendent. If the Board fails to act on the superintendent's contract prior to December 31, of its final year, the contract will be automatically extended for one additional year.

At least one written evaluation statement per year will be prepared by the president of the Board summarizing the results of the conference and a copy will be given to the superintendent and a copy filed in the personnel file. Specific points to correct will also be included in the written statement, if applicable.

SOURCE: Plainfield Community School Corporation
Plainfield, IN
ADOPTED: 06/12/79
REVISED: 8/18/88, 8/24/89, 10/11/12