

B-20 SCHOOL BOARD MEETINGS

By law, the meetings of School Boards must be open to the public and the press. This does not mean that the public has the right to be heard during Board meetings, unless the meeting is one of the "public hearings" required in certain instances by statute. However, time will be allotted on the agenda to those individuals or groups desiring to make their wishes or thoughts regarding agenda items known to the Board. Board members should not engage in public debate with citizens at this time, but should listen in good faith. Courtesy and fair play on the part of both the Board and those members of the public who attend the meeting are essential. The entire meeting will not be given over to a hearing of grievances. Openly and/or intentionally displaying a firearm or firearm accessories by a person while in attendance at a school board meeting is prohibited.

REGULAR MEETINGS

Regular meetings shall be held at a time and place established by resolution of the Board at its organizational meeting.

SPECIAL MEETINGS

Special meetings of the governing body shall be held on call by its president, or by the Superintendent of Schools of the school corporation. Such call shall be evidenced by a written notice specifying the time and place of the meeting, delivered to each member personally or sent by mail or telegram so that each member has at least 72-hour notice thereof. Board members can waive the requirement of such notice by their attendance at a called meeting or by execution of a written waiver of notice. Such special meetings shall be held at the regular meeting place of the Board unless specified otherwise.

EMERGENCY MEETINGS

If a meeting is called to deal with an emergency involving actual or threatened injury to persons or property, or actual or threatened disruption of any school activity under the jurisdiction of the school corporation, the 48-hour notice requirement does not apply, provided the news media which have requested notice of the meetings are given the same notice as members of the school board and the public is notified by properly posting a copy of the notice at the school corporation's central or principal office or if no such office exists, at the building where the meeting is to be held.

NOTICE OF MEETINGS

Public notice of the date, time and place of any meetings, executive sessions or of any rescheduled or reconvened meeting, shall be given at least forty-eight (48) hours before the meeting. This requirement does not apply to reconvened meetings where announcement of the date, time and place of the reconvened meeting is made at the original meeting and recorded in the memoranda and minutes; providing there is no change in the agenda. Public notice shall be given by the Board secretary or Superintendent by:

1. Posting a copy of the notice at the main entrance of the designated meeting room. If the meeting is to be held at a place other than the designated meeting room, then such notice will be posted at the Administration Building, at the building where such meeting is to be held, and at the designated meeting room.
2. Depositing notice in the United States mail with postage prepaid or by delivering the notice to all news media which filed a written request by January 1, or each calendar year for such notices with the School Board.

Notice of regular meetings need be given only once each year, except that an additional notice shall be given where the date, time, or place of a regular meeting or meetings is changed.

LEGAL REF: IC 20-26-4-3 IC 5-14-1.5-1 et seq.

SOURCE: Plainfield Community School Corporation
Plainfield, IN

ADOPTED: Prior to 08/10/66

REVISED: 08/01/72, 07/05/78, 06/12/79, 04/14/80, 09/14/89, 11/13/97, 04/13/00,
10/14/10, 11/10/11