

E-3 USE OF AUTOMATED EXTERNAL DEFIBRILLATORS

The Board of School Trustees of the Plainfield Community School Corporation recognizes that from time-to-time emergencies may arise that justifies the use of an Automated External Defibrillator (AED).

The Emergency Medical Service System will be activated immediately upon discovery of a situation in which the use of an AED is anticipated. Activation will be via the 911 telephone system or telephone. The activation of the Emergency Medical Service System must not be delayed due to the actual or anticipated use of an AED. The local ambulance service or the local fire department serving the school building's area will be advised of all uses of an AED by employees of the corporation as soon as practical after each use.

An AED will be issued to schools in the corporation as designated by the school nurse and will be kept with other resuscitation equipment in a location within the school designated by the school nurse. The school nurse will notify the Emergency Medical Services System of the location or change in location of every AED unit.

The school nurse may specify that an authorized user may bring the AED, together with other resuscitation equipment, to other areas of the school or its grounds for the purpose of standing by at specific events or activities, or may authorize the temporary relocation of the AED together with other resuscitation equipment for specified periods of time. A communication mechanism will be established for the purpose of notifying users within each building of the relocation of the AED from its place of usual storage.

Each AED unit will be checked weekly with regard to battery condition, overall readiness for use, and adequate supplies including:

- The AED and its carrying case
- 2 Pads (1 adult and 1 pediatric)
- 1-3 Towels
- 1-3 Razors
- Protective (1) Barrier
- 1 Pair of Latex-Free Gloves
- Data Reporting Forms

The weekly check will be documented on a log or other form specified by the school nurse and kept with the AED. A copy of all documentation will be retained as a permanent record. The principal will designate one (1) authorized user at each location who will be responsible for performing the weekly check, or assigning another authorized user to perform the check in his or her absence.

LEGAL REF: I.C. 16-31-6.5

SOURCE: Plainfield Community School Corporation
Plainfield, IN

ADOPTED: 03/08/2007

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