

G-27 SUBSTITUTE PROFESSIONAL STAFF EMPLOYMENT

SUBSTITUTE TEACHERS

The superintendent or his or her designee shall maintain a list of qualified substitute teachers who may be called on to replace regular teachers who are absent. Such a list shall be filed with the principal of each school.

Insofar as possible, the individual assigned the duties of calling substitute teachers will call teachers on the substitute list for the subjects for which they are listed. Qualified, approved substitutes are to be given equal consideration. Principals will be responsible for seeing that the work of the substitute is as effective as possible and will provide him or her with a planned program. Substitute teachers should familiarize themselves with the main requirements of the course of study.

SOURCE: Plainfield Community School Corporation
Plainfield, IN

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