

## **G-29 PROFESSIONAL STAFF ASSIGNMENTS AND TRANSFERS**

The basic consideration in the assignment of professional personnel in the Plainfield Community School Corporation is the well-being of the program of instruction. The appropriateness of the assignment will have a significant impact on the morale of the professional staff and the effectiveness of the total educational program.

It is the policy of the Board of School Trustees that instructional personnel be assigned on the basis of their qualifications, the needs of the district, and their expressed desires. When it is not possible to meet all three conditions, personnel shall be assigned first in accordance with the needs of the school district, second where the administration feels the employee is most qualified to serve, and third as to the expressed preference of employees, all other considerations being equal.

The assignment and utilization of the staff is an activity for which the administration is responsible.

The following would be recognized as some but not all of the legitimate reasons for a transfer in assignment:

1. Employee's request
2. Building principal's request
3. Need for staff reduction
4. Request of the superintendent
  - a. Supervisory concerns
  - b. Personality differences
  - c. Other

Transfer procedures will follow those outlined in the negotiated agreement between the Board of School Trustees and the Plainfield Professional Educators Association.

SOURCE: Plainfield Community School Corporation  
Plainfield, IN  
ADOPTED: Prior to 08/10/66  
REVISED: 08/01/72, 06/12/79, 02/15/90