

G-34 PROFESSIONAL STAFF VISITATIONS AND CONFERENCES

Employees authorized by the superintendent to represent the school system at educational meetings and conferences and on Department of Education committees will be allowed expenses and salary in conformance with administrative regulations.

Guidelines for procedures to follow in applying for and gaining approval for attendance and reimbursement will be found on the back of the Request for Professional Leave form. No more than one day will be allowed for travel prior to a convention and one day following the conclusion of the convention or meeting.

SOURCE: Plainfield Community School Corporation
Plainfield, IN
ADOPTED: Prior to 08/01/72
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