

## **G-40 TUTORING FOR PAY (Using School Facilities)**

The regular instructional program for the students of the Plainfield Community School Corporation will be designed to include instruction and experiences to meet at least the basic minimum requirements at each grade or subject level. Conference times for parents and/or students may be arranged upon request to discuss the educational progress of the student. Within the regular instructional program, materials will be presented so that private individual tutoring should not be necessary. However, from time to time, if a parent desires private tutoring for a student, a teacher may accept payment for private tutoring and use school facilities and equipment if the following guidelines are followed.

1. School facilities and equipment may be utilized for private tutoring if advanced arrangements are made with the building principal. The Board of Trustees must also approve tutoring sessions. Private tutoring must occur during hours the building is normal open and custodian coverage is available. In making arrangements with the principal, the teacher must state the time schedule, the subject to be tutored, and the rate of pay charged.
2. Financial arrangements for tutoring must be made directly between the teacher and the parent. The parent must clearly understand that this is not a school district function, but a private business transaction utilizing school properties.
3. Tutoring is not an acceptable basis upon which high school credit may be granted.
4. Any exception to the above provisions may be granted by the superintendent. This permission must be in writing and a copy will be forwarded to the building principal and to the parent.

SOURCE: Plainfield Community School Corporation  
Plainfield, Indiana

ADOPTED: 06/12/79

REVISED: 02/15/90, 02/09/12