

G-46 Private Service Providers

In an effort to:

- Be supportive of parents who want to provide additional resources for their children
- Make sure the District applies a consistent approach among all district buildings

The Plainfield Community School Corporation Administrative Team will utilize the following protocol for evaluating requests and assigning times and locations for students to work with private service providers and tutors in all Plainfield Schools:

1. Each parent who requests that a private service provider or tutor work with their child(ren) at school must do so in a letter to the school principal.
2. Parent requests will be reviewed in the order they are received.
3. The parent's letter should include all days and times being requested, although determining all times and locations will be the sole responsibility of the school principal.
 - a. Times for elementary students will be limited to before and after school hours, and to lunch and accompanying recess periods.
 - b. Times for secondary students will be limited to before and after school hours, and during a period in which a student is not scheduled for a class.
4. The school principal will respond in writing regarding available times and locations for the sessions. Parents will then have the option of:
 - a. Accepting any and/or all of the times and locations specified by the principal, or
 - b. Making arrangements for the tutoring or service to be held at another location.
5. If the parent chooses to have services take place in any district building, the tutor or service provide must agree to provide the school with a criminal background check and a certificate of insurance naming Plainfield Community School Corporation as an additional insured prior to beginning tutoring.

SOURCE: Plainfield Community School Corporation
Plainfield, IN
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