

G-50 CRIMINAL HISTORY CHECKS – SCHOOL EMPLOYEES

To help ensure a safe environment and as required by state law, the Plainfield Community School Corporation will conduct an expanded criminal check on each employee who is likely to have direct, ongoing contact with children as a result of the individual's position once every five (5) years. The superintendent will be responsible for determining the schedule for conducting the expanded criminal history checks on school employees. The cost of an expanded criminal history check will be the responsibility of the employee unless otherwise collectively bargained with the exclusive representative of the employee.

The school corporation may also conduct an expanded child protection index check on every employee every five (5) years. The school corporation will be responsible for the costs of obtaining the expanded child protection index checks on all employees.

The school corporation may conduct an expanded criminal history check on an employee when the corporation has reason to believe the employee has been convicted of or charged with certain crimes enumerated in state law or an expanded child protection index check when the corporation has reason to believe the employee is the subject of a substantiated report of child abuse or child neglect.

Each employee may be questioned about the individual's expanded criminal history check and the expanded child protection index check. Failure to answer honestly any questions related to the expanded criminal history check or the expanded child protection index check may be cause for termination of the employee.

Any information obtained from any criminal history check and an expanded child protection index check is confidential and shall not be released or disseminated.

All school employees are required by state law to report to the school corporation if they have been convicted during their employment of certain crimes enumerated in state law. The superintendent or designee is responsible for implementing regulations to notify the employees, including volunteers, and the entities for contracted services of this duty. In addition to the crimes listed in the state law, the notice shall also include the convictions of the "attempted" crimes listed in the law.

LEGAL REF: I.C. 20-26-5-10(f), (h), (i), and (j)
I.C. 20-26-5-11

SOURCE: Plainfield Community School Corporation
Plainfield, IN

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