

I-25 INSTRUCTIONAL ARRANGEMENTS

In a school district it is impossible to set forth a policy on instructional arrangements that can be applied uniformly in all schools and to all classes. There are, however, some basic principles that can be followed in this very important educational responsibility:

1. Organizing class groups is an administrative process for placing students in situations which will be of the greatest educational benefit to them
2. Being an administrative process, the principal has primary responsibility for instructional arrangements and must retain the responsibility for making final decisions.
3. This does not eliminate the necessity for cooperative planning by the principal with teachers and parents in the process.
4. Regardless of procedures used, flexibility must always be maintained. The best learning situation for each student is the goal. Placement of a student in a class to begin the school year is but the first step of a continuous process. It must be followed throughout the school year by individual student adjustment whenever and wherever needed.
5. Among the factors that must be considered in forming class groups are:
 - a. the individual student's chronological age, mental ability, past academic success, social and emotional structure, physical maturity, scope of interests, and special talents.
 - b. the teacher's experience, training, instructional strengths and weaknesses.
 - c. the class spread of interests and abilities, balance of boys and girls and emotional compatibility.

It is recognized that each school will add to, exclude, or modify the above as their individual situations warrant.

SOURCE: Plainfield Community School Corporation
Plainfield, IN

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