

J-22 STUDENT COMPLAINTS AND GRIEVANCES

It is the right and responsibility of both school officials and students to develop a functional and orderly procedure through which consideration of student problems and concerns can be discussed and resolved quickly and equitably.

1. Students shall have the right to participate in recommending procedures through which discussion of student problems and concerns can be handled.
2. Students shall have the right to discuss with faculty members matters of both educational and personal concern. This informal and private process should be followed in order to resolve differences and problems in a friendly and cooperative manner.
3. Students shall have the right to appeal in writing matters of educational and personal concern to the school principal should discussion with the staff members not resolve the issue.
4. The right of appeal regarding educational and personal problems shall extend to the school superintendent and the Board of School Trustees, in that order.

It is the purpose of discussion and appeal procedures to provide access to appropriate school officials within a reasonable time. It is not the purpose to provide a forum through which trivialities, irresponsible actions, and nonrelated school issues are conveyed. In this context it is recommended:

1. That as many student problems and concerns as possible be handled through committees established by the student council or government organization or through direct communication with a staff member.
2. That only issues of utmost concern be brought before the administrative staff for review and disposition.
3. That only unresolved issues of major importance may be appealed to the Board of School Trustees for consideration and action. The Board has the discretion as to whether or not it will hear the appeal.

SOURCE: Plainfield Community School Corporation
Plainfield, IN

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