

J-33 STUDENT PSYCHOLOGICAL SERVICES/PSYCHOLOGICAL TESTING

SERVICES

Psychological services are those services provided by the appropriately licensed and trained school psychologist or school psychometrist including, but not limited to:

1. administering psychological and educational tests, and other assessment procedures;
2. interpreting assessment results;
3. obtaining, integrating, and interpreting information about student behavior and conditions related to learning;
4. consulting with school staff members and parents in planning school programs to meet the special needs of students as indicated by psychological tests, interviews, and behavior evaluation; and
5. planning and managing a program of psychological services, including counseling for students and parents.

TESTING

Requests for testing and psychometric evaluation by the psychometrist are made by the building principal after referral by classroom teachers, special teachers, guidance personnel, professional staff, physicians, or parents. Individual tests are not given without parental permission. Testing will be in compliance with Department of Education Rule S-1.

USE OF PSYCHOLOGICAL REPORTS

Psychological work-ups and test scores are not to be given out indiscriminately. The psychological summaries are sent to the building principal. These summaries are to be made available for the use of the professional staff and are to be sent with other records in accordance with Board Policy regarding student records. Whether or not the psychological summary should be placed in the cumulative folder depends upon the availability of these folders.

Requests from physicians, child guidance, or other clinicians should be referred to the psychometrist's office.

SOURCE: Plainfield Community School Corporation
Plainfield, IN

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