

K-11 SCHOOL AGE CHILD CARE PROGRAM – REASONABLE CARE STANDARDS

The use of school buildings, grounds, equipment, and facilities for school purposes shall have precedence over all other uses. The school corporation will contract, in writing, with a not-for-profit organization or a for-profit organization on an annual basis to provide a school age child care program (latch key program) which utilizes school corporation building(s). The school corporation will request proposals for providing latch key programs as required by Indiana law; such proposals must include the organization's fee schedule. The school corporation will provide a latch key program in corporation buildings. Such a program will adhere to the standards set out in this policy. Such use is available before or after the school day, or both, and when school is not in session. Additionally, such organization may use classrooms or other space for students who are enrolled in a half-day kindergarten program depending upon the availability of the space. An organization eligible to contract with the school corporation for a child care program must meet or exceed the following standards:

1. Provide child care for children enrolled in kindergarten through sixth (6th) grade.
2. Maintain liability insurance to cover participants with \$700,000 per person and \$5,000,000 per occurrence limits.
3. Maintain a maximum child to staff ratio of 15 to 1. Staff, for purposes of determining the child to staff ratio, is defined as any person who is responsible for and directly engaged in supervising children.

No fee will be assessed for the use of school buildings under this policy. However, a fee to reimburse the school corporation for providing security, maintenance, utilities, school personnel, or other added costs directly attributed to the use of the buildings for the program(s) will be assessed.

The Superintendent will develop regulations, fee schedules and forms to implement this policy.

SOURCE: Plainfield Community School Corporation
Plainfield, IN
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